

Trends Salon & Spa

823 Belknap Street - Superior, WI

Today's Date:

POSITION APPLIED FOR		Desired Salary:	Per hour:
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GENERAL INFORMATION			
Name (last, first, middle initial)		Social Security No. (Optional)	
Street Address		City, State, Zip	
Home Phone No.	Work Phone No.	Message Phone No.	
Are you authorized to work in the United States? Proof of Authorization will be required post hire Yes No			
TRAINING AND EDUCATION			
CIRCLE HIGHEST GRADE COMPLETED: 8 9 10 11 12			
GED			
Colleges/other training	Major/subject	Degree/certificates	
ADDITIONAL SKILLS Describe skills relevant to the job for which you are applying			
SKILL	TYPE OF EXPERIENCE		LEVEL OF EXPERTISE
Office equipment, computers, software (typing speed, programs, etc.)			
Technical skills, professional licenses			
Advanced Training			
Other			
Can you perform the essential functions of the job with or without reasonable accommodation? Yes No			
BACKGROUND INFORMATION			
EACH CASE IS CONSIDERED SEPARATELY BASED ON JOB DUTIES AND PERFORMANCE AREAS			
Do you have a valid Wisconsin State Driver's License? Yes No Other State _____			
(If position applied for involves driving), have you been convicted, pleaded to no contention or paid a fine for any traffic violations in the past three (3) years? Yes No If yes please explain:			
Have you been convicted of a felony or served time in prison within the last ten (10) years? Yes No Conviction will not necessarily bar you from employment. If yes, please explain:			

How/where did you hear about the position for which you are applying? (Check one)		
<input type="checkbox"/> Friend or relative	<input type="checkbox"/> Trends Employee	<input type="checkbox"/> Internet
<input type="checkbox"/> Newspaper ad	<input type="checkbox"/> Trends Customer	
<input type="checkbox"/> Other please specify _____		

EMPLOYMENT HISTORY			
Beginning with your present or most recent employment, list your employment history. Include self-employment, military service, volunteer experience and periods of unemployment. The following sections MUST be completed even if a resume is submitted.			
Employer	Employed from:	To:	
Address:	Supervisor		
Phone	Hours worked/week	Starting Hourly Rate	
Position	Last Hourly Rate		
Primary duties			
May we contact this employer	Supervisor's phone		
Reason for leaving			
Employer	Employed from:	To:	
Address:	Supervisor		
Phone	Hours worked/week	Starting Hourly Rate	
Position	Last Hourly Rate		
Primary duties			
May we contact this employer	Supervisor's phone		
Reason for leaving			
Employer	Employed from:	To:	
Address:	Supervisor		
Phone	Hours worked/week	Starting Hourly Rate	
Position	Last Hourly Rate		
Primary duties			
May we contact this employer	Supervisor's phone		
Reason for leaving			

PROFESSIONAL REFERENCES

Please list below anyone (in addition to supervisors listed above) who can responsibly evaluate your work performance

Name	Place of employment & title	Phone

It is understood and agreed that the foregoing is true to the best of my knowledge, and that my falsification of this application will be grounds for elimination from further consideration or, if employed Trends Salon & Spa, for dismissal.

I authorize Trends Salon & Spa to solicit information regarding my character, general reputation, credit, previous employment, and similar background information, and to contact any and all references I have given on my application. I release all parties and persons connected with any such request for information from all claims, liabilities, and damages that may arise out of the furnishing of such information. If employed, I release Trends Salon & Spa from any liability for future references it may provide regarding my work history at the firm.

I understand that employment with the Employer is "at-will", which means that either Trends or I can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand no supervisor, manager or executive of the Employer, other than the General Manager has any authority to alter the foregoing.

Applicant's signature _____

Date _____

Thank you for your interest in Trends Salon & Spa as an employer.